

Account Inventory Template

For each account, record the following. Use CSV for digital storage; print for physical backup.

Account Category: _____
Account Name: _____
Website URL: _____
Username / Email: _____
Password: _____
Password Location (if not here): _____
MFA Enabled: *Yes / No*
MFA Type: *Text / Authenticator App / Passkey / Hardware Key / Other*
MFA Platform / Device: _____
Notes: _____

Example

Account Category: Email
Account Name: Gmail
Website URL: mail.google.com
Username: myname@gmail.com
Password: [stored in Bitwarden]
MFA Enabled: Yes
MFA Type: Authenticator App
MFA Platform: Google Authenticator on iPhone
Notes: Also used for YouTube and Google Drive